

## Macintosh Computers: Installing your Accelerated Reader quizzes and tests

You can install your quizzes and tests from one of your networked workstations. For standalone computers (ones that do not share a database on a network), you must [download](#) and install the quizzes and tests at every workstation where students take quizzes. **Note:** The following procedure includes instructions for users who need to build AR Title Disks to install their quizzes and tests.

### Follow these steps to install quizzes and tests from the order you've downloaded:

1. After you have downloaded all of the files that make up this order, you can close the Download Manager or browser.
2. Find the files that you downloaded on your computer (quite often, they'll be on the computer's desktop). You'll find a .sea or .hqx file that has the same name as the file you downloaded (1234567-AR7X.sea, for example) and also a folder with that name.

**If you have a .sea or .hqx file, but you don't have a folder with the same name,** double-click the file. *If you double-clicked the .hqx file,* the file will be expanded and you'll see a folder with the same name as the .hqx file. *If you double-clicked the .sea file,* you may get a message telling you that Classic is starting; if so, click the [Start Classic] button. (If you get a message telling you that Classic needs to update resources, click the [Update] button.) A dialog box opens that allows you to choose where you want to unstuff the file. The default is to your desktop. (If you need to choose a different location, navigate to it and click it once.) When you're ready to continue, click the [Save] button. The program will tell you when the file has been successfully unstuffed. Click the [Quit] button. In the location where you unstuffed the file, you'll see a folder with the same name as the .sea file you expanded.

3. Find the folder that has the same name as the file you downloaded and double-click it to open it. (**Note:** Your [book lists](#) for the order will also be in that folder.)
4. Inside of the folder, double-click **QuizUtil**.
5. The **Accelerated Reader Quiz Installation** dialog box will open. Click the [AR Desktop] button. The Accelerated Reader Quiz Installer utility will start.
6. In the next screen, you have two choices: you can click [Install] to install your quizzes directly into your Accelerated Reader database (recommended), or you can click [Build Floppies] to make AR Title Disks that you can use to install the quizzes in your Accelerated Reader software using the Management program. Click one of the buttons.
7. **If you chose Install,** follow these steps:
  - a. An Assistant will start and show you the location of your Accelerated Reader data.

*If the data location shown is correct,* click the [Next] button. *If the data location is not shown or is not correct,* click the [Select Location] button. Then, navigate to your AR data folder and double-click it to open it. Then click the large [Select "data folder name"] button at the bottom of the dialog box.
  - b. Click the [Next] button.

- c. Your quizzes will be installed. When the process is done, the program will notify you and show you how many quizzes and tests were installed. Click the [Done] button.

If you chose **Build Floppies**, follow these steps:

- d. The **Build Title Disks** Assistant will start. The **Welcome** panel will explain the process and tell you the maximum number of floppy disks you will need. To continue, click the [Next] button.
  - e. The program will prompt you to insert a floppy disk. Once you insert the disk, the program will check to see if there is anything on it. If there is, the utility will remind you that the files will be replaced. Click the [OK] button to continue.
  - f. The program will notify you when the disk has been created. It will also notify you if another disk needs to be inserted.
  - g. When all of the disks have been created, the utility will notify you. The final panel in the Assistant will show you how many disks were created and how many quizzes and tests are included on the disks. Click the [Done] button.
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8. Click the [Quit] button to close the Accelerated Reader Quiz Installer utility program.

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**Technical Support:**

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